

MARYLAND STATE HIGHWAY ADMINISTRATION
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT
CONSULTANT SERVICES DIVISION
707 NORTH CALVERT STREET
BALTIMORE, MARYLAND 21202

December 16, 2021

Contract No.: BCS 2021-22
Description: Claims Review &
Schedule Analysis Services - Statewide

EXPRESSION OF INTEREST ADDENDUM NO. 2

To All Prospective Offerors:

This addendum is being issued on the Advertisement for BCS 2021-22. All prospective Offerors must acknowledge the clarifications, revisions, additions and/or deletions listed below for this Addendum No. 2 by signing, dating and attaching this addendum in the front of their submittal. Failure to attach this signed and dated Addendum No. 2 in the submittal may result in rejection.

Please be advised that the Expression of Interest delivery date for this procurement has been extended to **12:00 PM (NOON) on January 21, 2021**. Expressions of Interest received after the deadline will not be accepted no matter how transmitted.

PEN AND INK CHANGES

Please note the following changes to the BCS 2021-22 Advertisement:

O1: Advertisement Section IV.I.6 Electronic Submission to eMMA:

6. The following information must be written in the Response Information box.
 - a) In "Project Description," enter BCS XXXX-XX, Project Title.
 - b) In the main box, enter EOI Due Date and Time, Firm Name, Firm Address and Contact Person for the submission."

C1: Advertisement Section IV.I.6 Electronic Submission to eMMA:

6. **The following information must be written in the Response Information – Description box: BCS XXXX-XX, Project Title, EOI Due Date and Time, Firm Name, Firm Address and Contact Person for the submission.**

The Expression of Interest files are placed into the GENERAL Envelope.

O2: Advertisement Section IV.B.1 Part I Section E

1. Part I, Section E: Key Staff. A separate Section E form should be completed for each Key Staff proposed not to exceed five (5) pages total. At least three (3) years of the required years of experience for each individual Key Staff shall be recent experience performed within the last five (5) years. The Consultant must document in writing in the SF 330 Section E that the Key Staff individuals meet the following requirements:

C2: Advertisement Section IV.B.1 Part I Section E

1. **Part I, Section E: Key Staff. A separate Section E form should be completed for each Key Staff proposed not to exceed four (4) pages total. At least three (3) years of the required years of experience for each individual Key Staff shall be recent experience performed within the last five (5) years. The Consultant must document in writing in the SF 330 Section E that the Key Staff individuals meet the following requirements:**

CONSULTANT QUESTIONS

The deadline for questions for this contract has been extended to **12:00 PM (NOON) on January 7, 2022**. The following questions are written Expression of Interest Questions received prior to the deadline of 12:00 PM (NOON) on January 7, 2022, from prospective offerors. The responses are provided for clarification to all prospective offerors in bold after the questions:

- Q1: Per page 9, D. Special Requirements, are Offerors required to include a signed Certification Regarding Investments in Iran?
- A1: **The signed Certification Regarding Investments in Iran shall be provided by the Prime firm or by each of the Joint Venture constituent firms with the EOI submittal. Subconsultants are not required to submit a signed Certification Regarding Investments in Iran. The document is typically placed at the back of the submittal.**
- Q2: Please confirm that project experience completed in 2016 meets the following requirements for Section F – Example Projects: “The Example Projects set forth shall be recent experience performed within the past five (5) years”.
- A2: **The stipulation in IV.B.5: Section F. Example Projects states: “The Example Projects set forth shall be recent experience performed within the past five (5) years”. This means that to be included as an Example Project, work on the project shall have been conducted within some portion of the five year time period immediately preceding submittal of the EOI. For example, if the EOI due date is January 21, 2021, work associated with the submitted example project should have been conducted within the period between**

January 21, 2017 and January 21, 2022. If the work referenced in Question 2 above was completed in calendar year 2016, that project would not be judged acceptable as an Example Project demonstrating recent relevant experience performed within the past 5 years.

Q3: In Section IV.B.1., the solicitation states the Key Staff section should not exceed five pages total; however, only four Key Staff positions are listed. Please clarify.

A3: Please see C2, above.

Q4: Please confirm Key Staff #4 position is for a Constructability Reviewer. In previous solicitations, Key Staff #4 was listed as a Claims Analyst.

A4: MDOT SHA confirms that the project's Advertisement in Section IV.B.1.d, describes Key Staff 4 as Constructability Reviewer.

Q5: Please provide the names of any incumbent firms.

**A5: Century Engineering, Inc. / ATCS P.L.C.
Urban Engineers, Inc. / PRIME AE Group, Inc.
Alpha Corporation
Johnson, Mirmiran & Thompson, Inc.**

Q6: Will there be a pre-bid meeting scheduled for this solicitation?

A6: No pre-proposal/pre-bid meeting is scheduled for this project.

**THE SIGNED ADDENDUM MUST BE INCLUDED IN THE SUBMISSION IN
FRONT OF THE TRANSMITTAL LETTER.**

Jada Wright

Jada J. Wright, Director
Office of Procurement and Contract Management

December 16, 2021

Date

Acknowledgement of Receipt

Firm Name	Signature-Authorized Official	Title	Date
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